

Ottawa MS Walk Volunteer Assignment

Title	Balloon Inflating
Purpose	Inflate balloons with helium and prepare them for the balloon release taking place at the start of the Walk
Walk Location & Date	Jean Talon building – 170 Tunney’s Pasture Drwy Sunday, April 29, 2012
Where to meet Time Commitment	<ul style="list-style-type: none"> • Sign-in at Volunteer Check-in inside the cafeteria at the Jean Talon building • 7:00 am – 10:00 am • Additional instructions and position location will be provided at check-in
Duties and Responsibilities	<ul style="list-style-type: none"> • Inflate balloons with helium • Put all balloons into bags provided • Ensure area where your job is located is kept tidy and clean of any garbage • Pack up all supplies when job is completed • Ensure a high level of customer service in dealing with Walkers, volunteers, staff and sponsors
Physical Requirements	<ul style="list-style-type: none"> • This position requires you to be on your feet for an extended period
Benefits	<ul style="list-style-type: none"> • Food and beverages • A terrific volunteer t-shirt! • Invitation to yearly volunteer appreciation event • Part of MS Society volunteer program which helps in fulfilling our mission.
What to bring, Washrooms, Travel and Parking	<ul style="list-style-type: none"> • This event will take place whether rain or shine. • This position will be located inside the Jean Talon building • Washrooms will be available onsite • Parking is available on site at the Jean Talon building. Public transportation is encouraged
Questions	<ul style="list-style-type: none"> • Prior to event : Michelle Davis – 613-728-1583 ext. 235 or Michelle.Davis@mssociety.ca • On Event Day : Lead volunteer (wearing blue bandana) • On Event Day if you are unable to attend please call 613-407-1968