

# Ottawa MS Walk Volunteer Assignment

<b>Title</b>	<b>TeamMS Photographer</b>
<b>Purpose</b>	Take pictures of all Teams on the Walk at the TeamMS tent
<b>Walk Location &amp; Date</b>	<b>Jean Talon building – 170 Tunney’s Pasture Drwy Sunday, April 29, 2012</b>
<b>Where to meet Time Commitment</b>	<ul style="list-style-type: none"> <li>• Sign-in at <b>Volunteer Check-in</b> inside the cafeteria at the Jean Talon building</li> <li>• 8:00 am to 2:00 pm</li> <li>• Additional instructions and position location will be provided at check-in</li> </ul>
<b>Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>• Bring your own camera</li> <li>• Greet/welcome Team Captains and participants to the event</li> <li>• You will need to ask Walkers, as they pass by the TeamMS table, if they have had their Team pictures taken. You will be photographing all teams.</li> <li>• Organize and take photos of Teams with each team holding their team name sign. This ensures we can identify each Team picture taken!</li> <li>• Give team captain their gift</li> <li>• Help with packing up supplies at the end of the day</li> <li>• Ensure a high level of customer service in dealing with Walkers, volunteers, staff and sponsors</li> </ul>
<b>Physical Requirements</b>	<ul style="list-style-type: none"> <li>• This position requires you to be on your feet for an extended period</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Food and beverages</li> <li>• A terrific volunteer t-shirt!</li> <li>• Invitation to yearly volunteer appreciation event</li> <li>• Part of MS Society volunteer program which helps in fulfilling our mission.</li> </ul>
<b>What to bring, Washrooms, Travel and Parking</b>	<ul style="list-style-type: none"> <li>• Bring your digital camera</li> <li>• This event will take place whether rain or shine.</li> <li>• This position will be outside so dress according to the day’s weather conditions. Plan ahead. Dress in layers, wear comfortable shoes, bring gloves, hat, rainwear</li> <li>• Washrooms will be available onsite</li> <li>• Parking is available on site at the Jean Talon building. Public transportation is encouraged</li> </ul>
<b>Questions</b>	<ul style="list-style-type: none"> <li>• Prior to event : Michelle Davis – 613-728-1583 ext. 235 or <a href="mailto:Michelle.Davis@mssociety.ca">Michelle.Davis@mssociety.ca</a></li> <li>• On Event Day : Lead volunteer (wearing blue bandana)</li> <li>• On Event Day if you are unable to attend please call 613-407-1968</li> </ul>