



Ottawa – Kemptville RONA MS Bike Tour Volunteer Assignment



Title	Bike Storage - Pickup
Purpose	To assist the cyclists in retrieving their bikes
Position Location & Time Commitment	Kemptville Campus - Sunday, August 7 <ul style="list-style-type: none">• 7:15 am – 10:00 pm
Where to Meet Us	<ul style="list-style-type: none">• Look for or ask to be directed to the Bike Barn building #2. See map of College
Duties and Responsibilities	<ul style="list-style-type: none">• The bike barn will be unlocked at 7:30 am• Assist the cyclist in retrieving their bikes from the barn.• Most cyclists will go in and get their own bikes• Assist those cyclists that require assistance• Keep an eye on everything so it runs smoothly• Disassemble the bike racks and load into truck• Ensure a high level of customer service in dealing with cyclists, volunteers, staff and sponsors
Physical Requirements	<ul style="list-style-type: none">• This position requires you to be on your feet for an extended period• Must be able to lift bikes up to 18kg
Benefits	<ul style="list-style-type: none">• Food and beverages• A terrific volunteer t-shirt!• Invitation to yearly volunteer appreciation event• Be part of MS Society volunteer program which helps fulfill our mission.
What to bring, Washrooms, Travel and Parking	<ul style="list-style-type: none">• This event takes place rain or shine• This is an outdoor position so remember to bring rain clothing and sunscreen, hat• Washrooms will be available on site in the various buildings – Dorms, Cafeteria, Gym• Parking is available on site at Kemptville. Volunteers are to make their own arrangements to get to the site.
Questions	<ul style="list-style-type: none">• Before the Tour - Michelle Davis – 613-728-1583 Ext. 235 or michelle.davis@mssociety.ca• During tour weekend – 613-407-1968