



Ottawa – Kemptville RONA MS Bike Tour Volunteer Assignment



Title	TeamMS - Carleton
Purpose	Take pictures of all teams on the tour
Position Location & Time Commitment	Carleton University - Saturday, August 6 <ul style="list-style-type: none">• 7:00 am – 10:00 am
Where to Meet Us	<ul style="list-style-type: none">• Meet at the “Volunteer Check-in” inside the Norm Fenn gymnasium. See map of University – Building 8
Duties and Responsibilities	<ul style="list-style-type: none">• Give the team captain the board with the team name on it• Get team to pose• Take pictures of each team.• Give gifts to the team Captains that have not received their item• Ensure a high level of customer service in dealing with cyclists, volunteers, staff and sponsors
Physical Requirements	<ul style="list-style-type: none">• This position requires you to be on your feet for an extended period
Benefits	<ul style="list-style-type: none">• Food and beverages• A terrific volunteer t-shirt!• Invitation to yearly volunteer appreciation event• Be part of MS Society volunteer program which helps fulfill our mission.
What to bring, Washrooms, Travel and Parking	<ul style="list-style-type: none">• Please bring your digital camera – We will provide a disc to copy pictures.• This event takes place rain or shine• This position is outside so remember to bring rain clothing and sunscreen, hat• Washrooms will be available on site• Parking is available on site at Carleton University in lot #5. Volunteers are to make their own arrangements to get to site. Public transportation is encouraged
Questions	<ul style="list-style-type: none">• Before the Tour - Michelle Davis – 613-728-1583 Ext. 235 or michelle.davis@mssociety.ca• During Tour weekend - 613-407-1968